



Commonwealth Avenue
Kumba- S.W. Region
Republic of Cameroon

Kumba City Council
Office of the City Mayor

PROJECT OWNER : THE CITY MAYOR TO THE KUMBA CITY COUNCIL

CONTRACTING AUTHORITY : THE CITY MAYOR TO THE KUMBA CITY COUNCIL

TENDERS BOARD : THE KUMBA CITY COUNCIL INTERNAL TENDERS BOARD

OPEN NATIONAL INVITATION TO TENDERS

N°: 04/ONIT/KCC/MEME/KCCITB/2023 OF 07/6/2023

**FOR THE PRE-COLLECTION OF HOUSEHOLD MUNICIPAL SOLID WASTE FROM INACCESSIBLE POINTS,
TRANSPORTATION TO ACCESSIBLE FIX POINTS, CLEANING AND DREDGING OF WATER WAY AND
GUTTERS IN THE CITY OF KUMBA SOUTH WEST REGION**

FUNDING: KUMBA CITY COUNCIL/MINFI, FISCAL YEAR 2022/2023

1) Subject of the Call for Tenders

As part of the achievement of the objective of complete cleanliness of the City of KUMBA, for the years 2023, the Mayor of the City of KUMBA, Project Owner, is launching on behalf of his City, an Open National Invitation to Tender for the **pre-collection of household municipal solid waste from inaccessible points, transportation to accessible fix points, cleaning and dredging of water way and gutters** in the Kumba City Council Municipality, MEME DIVISION in the SOUTH-WEST Region.

2) Consistency of Services

The main objective of the services is the pre-collection of household waste and urban solid waste in the City of KUMBA for the integral cleanliness of the City.

The services consist of:

- Sensitisation of concerned population on the project activities
- Provision of materials, equipment and personnel for the realisation of the project
- Waste Pre-collection, transportation and disposal at accessible collection points
- Cleaning of gutters and pilling of produced debris by the site for collection by the appropriate city waste collection company
- Dredging of river beds to assure water flow and avoid floods
- Collection and transportation of produced debris to accessible collection points

3) **Execution delay**

The overall period of execution of this contract is twelve (12) months.

4) **Allotment**

The services thus defined are not divided into three (03) lots.

5) **Estimated cost**

The estimated cost of the operation for each lot as per the studies is:

Lot	STRETCH	AMOUNT (FCFA)
1	Kumba I Municipality	425,000,000
2	Kumba II Municipality	425,000,000
3	Kumba III Municipality	350,000,000

6) **Participation and origin**

Participation is open to companies and/or groups of companies under Cameroonian, operating as much as possible in the household waste management sector.

7) **Funding**

The services of this call for tenders are financed by the budget of the KUMBA CITY COUNCIL/MINFI, FISCAL YEAR 2023.

8) **Bid Bonds**

Each bidder must attach to his administrative documents, a bid bond established by a first-rate bank or by insurance companies approved by the Ministry in charge of finance and whose list appears in document 11 of the TENDER FILE, valid for ninety (90) days beyond the original date of validity of offers for an amount:

Lot	STRETCH	BID BOND AMOUNT
1	Kumba I Municipality	Seven million five hundred thousand (7,500,000) francs CFA
2	Kumba II Municipality	Seven million five hundred thousand (7,500,000) francs CFA
3	Kumba III Municipality	Five million two hundred and fifty thousand francs CFA (5,250,000)

9) Consultation of Tenders File

The file can be obtained from the Public Procurement Service of the KUMBA City Council Tel: **233 35 42 15** as soon as this notice is published by publication in the JDM (public procurement journal) and by display in the premises of the said Council.

10) Acquisition of the Tender File

The file can be obtained at the Public Procurement Service of the Kumba City Council Tel: **233 35 42 15**, upon publication of this notice by way of publication in the JDM (journal of public contracts) and by way of posting in the premises of the said Council, against presentation of a receipt for payment of the non-refundable sum representing the costs of purchasing the tender file, payable **at the Municipal Treasury**:

Lot	STRETCH	AMOUNT (FCFA)
1	Kumba I Municipality	200,000
2	Kumba II Municipality	200,000
3	Kumba III Municipality	200,000

11) Submission of Bids

Each offer, written in French or in English in seven (07) copies including one (01) original and six (06) copies marked as such, must be sent against receipt at the Public Procurement Service of the Kumba City Council Tel: **233 35 42 15**, at the latest **07/07/2023** at 10 a.m. local time and must bear the following mention:

OPEN NATIONAL INVITATION TO TENDER

N°: 04/ONIT/KCC/MEME/KCCITB/2023 OF 07/6/2023, FOR THE PRE-COLLECTION OF HOUSEHOLD MUNICIPAL SOLID WASTE FROM INACCESSIBLE POINTS, TRANSPORTATION TO ACCESSIBLE FIX POINTS, CLEANING AND DREDGING OF WATER WAY AND GUTTERS IN THE CITY OF KUMBA SOUTH WEST REGION.

"To be opened only during the opening bid session"

12) Admissibility of offers

Under penalty of rejection, the required documents from the Administrative file must be produced in originals or in certified true copies by the issuing department or an Administrative authority, in accordance with the stipulations of the Special Regulations of the Invitation to Tenders.

They must date from less than three (03) months preceding the original date of submission of tenders or have been drawn up after the date of signature of the Tender Notice of the Invitation to Tender.

All incomplete offers in accordance with the requirements of the Tenders File will be declared inadmissible. Taking into account the authorization of certain insurance companies for the issuance of bonds, each tenderer must attach to his Administrative documents; a bond from a bank or an insurance company approved and authorized to issue bonds within the framework of Public Contracts.

13) Opening of the envelopes

The opening of the folds will be done in one phase.

The opening of the Administrative documents, technical and financial offers will take place on **07/07/2023** at 11 a.m. prompt by the Internal Tenders Board of the KCC in the deliberation room of the said Council.

Only bidders may attend this opening session or be represented by a duly mandated person of their choice.

14) 14- Evaluation criteria

14.1 Elimination criteria

The qualifying criteria are as follows:

1. Absence or insufficient bid bond
2. Absence or non-compliance of a document in the Administrative file.
3. Falsified document(s) or false statement(s);
4. Technical score less than 70 out of 100;
5. Omission in the financial offer of a unit price or fixed price quantified within the framework of the quantitative and estimated estimate.

Under penalty of rejection, the bid bond and the bidder's bank domiciliation certificate must imperatively be produced in originals, the other documents in originals or in certified copies. These Administrative justifications must date from less than three (03) months and comply with the models.

N:B For the absence or non-conformity of an element in the administrative file, except the bid bond, the bidder shall be given 48 hours to produce the valid element else failure to do so, the file shall be automatically rejected.

14.2 Essential criteria

The criteria relating to the qualification of candidates will relate, for information only, to:

A. Presentation	03 points
B. References of the company in similar achievements	15 points
C. Proposed methodology and its adequacy with the terms of reference	20 points
D. Qualification and competence of key personnel	30 points
E. Turnover and Financial Solvency	07 points
F. Equipment	25 points

Only tenderers having obtained at least 70 out of 100 to the technical evaluation will be put to the analysis of the financial offer.

The financial offer score will be calculated as follows:

$$\text{Financial note} = 100 \times \frac{\text{Amount of the proposal with the lowest price}}{\text{Amount of the offer considered}}$$

The final score will be calculated as follows:

$$\text{Final score} = 75\% \text{ technical score} + 25\% \text{ financial score}$$

NB: the evaluation of the essential criteria and sub-criteria is binary, with validation thresholds attached to it. And to take into account the relative importance of the various criteria or sub-criteria, a weighting is carried out in the event of a positive (yes) or negative (no) evaluation.

15. Method of selection of the Service Provider

The Service Provider will be chosen by the cost-quality selection method in accordance with the selection methods described in this TENDER FILE.

16. Award

In case of quality-cost selection The Project Owner will award the contract to the tenderer whose tender has been recognized as essentially compliant with the Tenders File and who has the technical and financial capacities required to perform satisfactorily and whose offer has been evaluated as the lowest price, including, where applicable, the discounts offered.

NB: A bidder can tender for the three lots but only two lots can be attributed to a bidder

17. Period of validity of offers

Tenderers remain committed to their offer for 90 days from the deadline set for the submission of tenders.

18. Signature of the contract

At the end of the examination of the offers of the tenderers by the Internal Tenders Board of the KCC, the Contract of the services will be concluded between the successful tenderer and the Contracting Authority.

19. Further information

Additional information can be obtained during working hours at the Public Procurement Service of the Bamenda City Council, Tel: 233 35 42 15.

KUMBA, the 07/06/2025



THE CITY MAYOR
(Contracting Authority)

Copy:

- ARMP/SOUTH-WEST (FOR PUBLICATION AND ARCHIVING)
- MINMAP/MEME (FOR INFO)
- PRESIDENT KCCITB/KCC (FOR INFO)
- WIDE DISSEMINATION
- DISPLAY (FOR INFO)
- TIMELINE/ARCHIVES
- CHRONO